

**Membership**

During 2016-17 our membership increased slightly giving us a total of 281 members. This time last year, there were 28 members who had not renewed since 2014; 7 of those have now renewed, so 21 people will have to be removed from the membership list this year giving us a current total of 260 members. There continues to be a small number of older members who have indicated that they are no longer practising as directors and wish to terminate their membership. Even though membership levels are remaining fairly constant, I continue to encourage you all to recruit new members.

As the conference is so early in the financial year, I am anticipating that a significant number of members will have renewed at the conference by the time I present this report, so I am not surprised that the re-enrolment level before the conference was standing at only 55% (as at 12<sup>th</sup> May).

Our membership statistics as at 12<sup>th</sup> May:

Full members	105
Concession members	155

The percentage of full members as opposed to concession members has fallen slightly to about 40%. This, of course, affects our income somewhat.

**Financial membership status as at 12<sup>th</sup> May 2017**

paid to end of April 2022	4	
paid to end of April 2021	27	
paid to end of April 2020	2	
paid to end of April 2019	16	(49)
paid to end of April 2018	95	(95)
paid to end of April 2017	61	
paid to end of April 2016	29	
paid to end of April 2015	26	(116)

There continues to be a good uptake of the offer of two and five year memberships, particularly the two-year membership which does mean receiving slightly less per person per year. While this encourages people to renew their membership instead of letting it lapse, we do need to encourage more people to join if we are to maintain our level of income from memberships.

**Newsletters**

The number of members opting to receive notification of the newsletter via email remains at about 75%.

## **Balance Sheet**

At the close of the financial year we had a combined amount of \$53,370.17 in our two bank accounts, which is about \$4,000 more than we had at AGM time last year.

In the middle of the balance sheet you will see two entries under Liabilities – *Subs in advance* and *Scholarship money*. When members pay for two or five year memberships, I divide the amount equally between the years and payment for future years is allocated to the liability account *Subs in advance* so that it does not skew the annual profit and loss statistics. Also, any money that is donated for scholarships is put into the liability account *Scholarship money* and when scholarships are awarded the amount is deducted from that liability account so that we can always see how much is available for scholarships.

## **Income and Expenditure with budget**

The figures are fairly self-explanatory, but I will just run through the main items . . .

The third column headed '2016-17 actual' is the actual expenditure for the last financial year. The first two columns show the previous year's actual expenditure for comparison purposes and last year's budget. The final column is the budget for the current financial year, 2017-18.

### **Income**

You will see that the income generated from membership was below what was budgeted but was an increase over the previous year for the second year in succession. As we have now introduced multi-year memberships, it is difficult to estimate exactly the amount that will be received each year. We have already received over \$5,000 in memberships for this year and if most of our remaining members renewed at concession rate for 1 year, we would receive another \$5,000; hence my budgeted figure.

The donations figure is made up mostly of \$5 and \$10 amounts with one or two slightly larger ones and there was also a donation from a gathering of alumni of one of the formation programs, which is very encouraging.

### **Expenses**

The amount of \$2,503 under the heading *Conference* consists of deposits for this year's conference venues plus the purchase of books for sale at the book stall.

Under the next heading, you will see that the expense for *Conference speaker* is double what was budgeted but in the previous year the expenditure was zero. This is because the payment for last year's conference speaker was not made until after the beginning of the next financial year so we have both payments in the financial year 2016-17. If this had not been the case there would not have been an overall deficit this year.

There is nothing budgeted in these two categories for this year as the AECSD is organising the 2018 conference.

There is a new category of *Printing* to cover the production of our new ANSD brochure and Spiritual Direction brochure.

One of the areas where we are making a saving this year is that we have transferred our insurance to *Not for Profit Insurance Services*. For a reduction in annual premiums of about \$700 our insurance cover has increased to include not only public liability as it did before, but also voluntary workers and the Association's Executive.

Finally, you will notice that there is no expense recorded for scholarships this year. We do have two delegates at this conference who were enabled to come as a result of being awarded a scholarship but their applications were both received after May 1<sup>st</sup> so they will show in the current financial year's expenses. Consequently, I have budgeted that amount for scholarships this year even though we will not be running a conference in 2018.

A handwritten signature in black ink that reads "Elizabeth A Palmer". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Elizabeth A Palmer

12/5/17